

	Customs Prescriptions		Remarks
<p>DIPLOMATIC REMOVALS For clients employed in embassy or other diplomatic organisations (such as UN, US AID projects, OSCE)</p>	<ul style="list-style-type: none"> • Copy of passport (page with photo and personal data). • Packing list (on English or Serbian). • List of books (title and author's name) in word or excel file. • List of paintings (title, author's name and technique used) in word or excel file. • Diplomatic protocol from the embassy/organisation (number of items and gross weight must be same as on travel documents). • LNPDV certificate from the embassy/organisation. • Power of attorney for import customs clearance on name of our custom agent from the embassy/organization on head letter (stamped and signed). 	<ul style="list-style-type: none"> • Import is duty /tax free. • Food and alcohol are duty/tax free. 	<p>If the vehicle with shipment arrives at custom point till 11.00 am on working day, Import procedure takes from 1 to 8 hours.</p>
<p>TEMPORARY IMPORT For foreign citizens with a temporary working contract in Serbia</p>	<ul style="list-style-type: none"> • Copy of passport. • Packing list (on English or Serbian). • Detailed list of goods with quantity of each type of items (to be prepared per destination agent instructions). 	<ul style="list-style-type: none"> • Import is tax free. • Food and alcohol and all consumable are not allowed to be imported on temporary base. 	<p>Shipment will be unloaded from transport unit into customs warehouse. Import procedure usually takes approx. 5 working days. All shipment imported on temporary base must be extended at time of client VISA extension. This used to be every year. Client is obliged to close the temporary import by exporting the same goods he imported when he leaves the country. It is likely that customs will ask for paintings value expertise.</p>

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Customs Prescriptions		Remarks
	<ul style="list-style-type: none"> List of books (name and author, typed in word or excel)—to be prepared per destination agent instructions. List of paintings (name, author and technique used, typed in word or excel)—to be prepared per destination agent instructions. List of electrical items (with brand, model and serial number, typed in word or excel)—to be prepared per destination agent instructions. Certificate from police station (document called “uverenje”) that client is allowed for import of household goods which will be obtained on base of business visa/temporary residence (to obtain the certificate, the temporary resident VISA must be valid for more than 3 months). Power of attorney for import customs clearance on name of custom agent from clients’ company (on company head letter, signed and stamped). Cost of transport (from origin to destination in Serbia). 	

Customs Prescriptions		Remarks
<p>RETURNING SERBIAN CITIZEN</p>	<ul style="list-style-type: none"> • Copy of passport. • Copy of personal ID card (with the address in city where delivery should be). • Packing list (in English or Serbian). • Detailed list of goods with quantity & value of each type of items—to be prepared per destination agent instructions. • Total number of books in the shipment. • List of paintings (title, author's name and technique used) in word or excel file—to be prepared per destination agent instructions. • Photos of each painting (sent to us by mail). • Paintings value expertise (if there are paintings in the shipment). • List of electrical items (type, brand, model and serial number) in word or excel file—to be prepared per destination agent instructions. • Power of attorney for import customs clearance on name of our custom agent (client should sign this document). 	<ul style="list-style-type: none"> • If client worked abroad for more than 2 years (and if he can prove it with certificate from Serbian embassy) import is tax free for up to 5000 Euros of value of the goods (in this case we would need original passport on day of import cc, client must show last stamp of entrance in Serbia – not older than 1 year). • If client didn't worked abroad for more than 2 years (or he cannot prove it with certificate from Serbian embassy) import will be taxable. Taxes and duties are calculated on value of the shipment + cost of transport. Please don't declare any value of the goods or cost of transport on travel documents before our approval. • Food products, alcohol and consumables are not allowed. <p>Shipment will be unloaded in custom warehouse for import customs clearance (except if client worked for Serbian Ministry of Foreign Affairs abroad).</p> <p>Import procedure usually take approx. 5 working days.</p>

Customs Prescriptions		Remarks
	<ul style="list-style-type: none"> • Cost of transport (from origin to destination in Serbia). • Certificate from Serbian embassy (at country of origin) proving that client worked abroad for more than 2 years (if this is the case). 	
Firearms	Permits for import is necessary (one from ministry of internal affairs and one from police). For temporary import client must be in country for more than 1 year before he can ask for import documents.	Very difficult import procedure. Import licenses are valid for very short time
Plants	2 Phytosanitary exams are necessary (one at Serbian border and one at destination city of residence). Always check with destination agent about the procedure.	Not all custom offices have the phytosanitary equipment. This may cause delay in transport and delivery.
MOTOR VEHICLES DIPLOMATIC For clients employed in embassy or other diplomatic organisations (such as UN, US AID projects, OSCE)	<ul style="list-style-type: none"> • Copy of passport (page with photo and personal data). • Diplomatic protocol from the embassy/organisation (all data of vehicle must be same as on travel documents). • LNPDV certificate from the embassy/organisation. • Power of attorney for import customs clearance on name of our custom agent from the embassy/organization on head letter (stamped and signed). 	<ul style="list-style-type: none"> • Import is tax free. • Note that next data will be needed: type, model, chassis serial number, engine serial number, number of doors and seats, colour, weight, engine volume (ccm), power of engine (KW). • Diplomats are allowed to import one car only

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Customs Prescriptions		Remarks
	<ul style="list-style-type: none"> Registration card. 	
<p>MOTOR VEHICLES TEMPORARY IMPORT For foreign citizens temporary working in Serbia</p>	<ul style="list-style-type: none"> Copy of passport. Certificate from police station that client is allowed for import of vehicle which will be obtained on base of business visa/temporary residence (to obtain the certificate, the temporary resident VISA must be valid for more than 3 months). Certificate from Serbian Business Register Agency attesting that client is not owner, founder or legal representative of the company in Serbia. Power of attorney for import customs clearance on name of our custom agent from clients' company (on company head letter, signed and stamped). Cost of transport (from origin to destination in Serbia). Registration card. Certificate that car engine is at least EUR III standard (delivered by Serbian standardization institute) – this is necessary to register the car after import is finished. 	<ul style="list-style-type: none"> Import is tax free but on temporary base. Destination agent would need to extend this temporary import at least once per year (each time client extend his working visa in Serbia). Please note that we need next data for car : type, model, chassis serial number, engine serial number, number of doors and seats, colour, weight, engine volume (ccm), power of engine (KW) <p>Car will be unloaded in customs warehouse. Import procedure takes approx.5 working days.</p> <p>Temporary import must be closed (when client finally leave Serbia), car must be exported from Serbia or client must pay taxes and duties in Serbia.</p>

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Customs Prescriptions		Remarks
	<ul style="list-style-type: none"> • Certificate (COC Certificate) issued by manufacturer or car dealer confirming that car engine is minimum EUR 3 standard. • Import Certificate issued by Serbian Traffic Safety Agency. 	
<p>MOTOR VEHICLES RETURNING SERBIAN CITIZENS</p>	<ul style="list-style-type: none"> • Copy of passport. • Copy of personal ID card (with the address where delivery should be). • Registration card. • Invoice of the car. • Certificate that car engine is at least EUR III standard (delivered by Serbian standardization institute) – this is necessary in order to register the car after import is finished. • Cost of transport (from origin to destination in Serbia, we just need figure). • Power of attorney for import customs clearance on name of our custom agent (client would sign this document). • Certificate (COC Certificate) issued by manufacturer or car dealer confirming that car engine is minimum EUR 3 standard. 	<ul style="list-style-type: none"> • Taxable import. Client will have to pay taxes and duties on value of the car and cost of transport. • Please note that we need next data for car: type, model, chassis serial number, engine serial number, number of doors and seats, colour, weight, engine volume (ccm), power of engine (KW). <p>Import customs clearance usually take 5 working days.</p> <p>Please note that customs have their own price book of all car models in the world. The value from this book will be applied in case that the invoice show a lower price.</p>

Customs Prescriptions		Remarks
	<ul style="list-style-type: none"> Import Certificate issued by Serbian Traffic Safety Agency. 	



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